

*University of Guam CEDDERS*

**Guam System for Assistive Technology**

**Advisory Council**

**Conference/Fair Committee Meeting**

Wednesday, October 26, 2011, 10:00-12:00pm

House 19 Deans Circle, UOG

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| (X) Lou Mesa, Chairperson (X) Carla Torres (GSAT) |
| (X) Josephine Cortez, Vice-Chairperson ( ) Roseanne Ada (GDDC) |
| (X) Barbara Johnson, Secretary ( ) Marie Libria (GDDC) |
| ( ) Noel Lazaga, Member At Large ( ) Michelle Cruz (GLSC)  ( ) Hikie Lazaga, Member At Large (X) Deedee Cruz (GCIL) |
| ( ) Lisa Ogo (X) Greg Calvo (AHRD/ WIA) |
| ( ) Bill Fuppul ( ) Frances Bell (AHRD/ WIA) |
| ( ) Linda Leon Guerrero (X) Alvin Ancheta (DVR) |
| ( ) Evelyn Duenas (X) Kirsten Bamba (Interpreter) |

**MINUTES**

1. Conference, March 16, 2012
2. Location: Westin Resort
3. Time: 8AM-3PM
4. Theme ideas:

* AT to the Max!
* AT: Maximizing One’s Potential
* AT: Search for Disabilities
* AT: A Vision of Needs
* AT: A Vision of Solutions, Meeting Needs and Overcoming Barriers

1. Agenda:

8-8:30AM Registration/ Continental Breakfast

8:30-8:50AM Plenary session in Ballroom (Welcome remarks, housekeeping, etc.)

9:00-9:50AM Session I

10:00-10:50AM Session II

11:00-11:50AM Session III

12:00-1:30PM Lunch (network, visit displays, etc.

1:30-2:30PM Session IV Plenary in Ballroom

\*early lunch for staff/ those with table displays ; 10 min. transition time in between sessions

1. Table Displays: 15 (GSAT-3, CEDDERS, EHDI, FS360, DISID/DVR, GLSC, GCIL, DOL/AHRD, Sina, ACT, New Vision, DOE)
2. Fair:
3. Location: Micronesia Mall
4. Time: 10AM -2PM, all displays ready by 9AM for fire inspection
5. Table Displays: send out list to all members to review for additions
6. Other events i.e. raffle, performances: Super-friends Show Live 10:30-11:30, they to MC and introduce/ highlight displays, 12-1:00 performances (possible performers: Talent Box, singer with an ASL interpretation, Nicole Leon Guerrero, UOG singers, Joe Andersen & mentor- guitar)
7. Miscellaneous
8. Timelines
9. Venue Booking (w/ Westin Oct.26)
10. Invites to vendors for fair displays: Jan.9, deadline to respond by Feb.3
11. Advertisements: to commence week of Feb.13, combined fair & conference ads
12. Registration for Conference: done at Fair and by taking calls/ emails through GSAT, closed by March 13. Have flyers to hand out at Fair
13. Collaborators/ Co-sponsors: Tri-Agency, write letter to DOL & AHRD Directors

Next Meeting set for November 8, 2011 from 10-12PM at GSAT.