MINUTES

I. Conference, March 16, 2012
A. Location: Westin Resort
B. Time: 8AM-3PM
C. Theme ideas:
   • AT to the Max!
   • AT: Maximizing One’s Potential
   • AT: Search for Disabilities
   • AT: A Vision of Needs
   • AT: A Vision of Solutions, Meeting Needs and Overcoming Barriers
D. Agenda:
   8-8:30AM Registration/ Continental Breakfast
   8:30-8:50AM Plenary session in Ballroom (Welcome remarks, housekeeping, etc.)
   9:00-9:50AM Session I
   10:00-10:50AM Session II
   11:00-11:50AM Session III
   12:00-1:30PM Lunch (network, visit displays, etc.)
   1:30-2:30PM Session IV Plenary in Ballroom
   *early lunch for staff/ those with table displays; 10 min. transition time in between sessions
E. Table Displays: 15 (GSAT-3, CEDDERS, EHDI, FS360, DISID/DVR, GLSC, GCIL, DOL/AHRD, Sina, ACT, New Vision, DOE)
II. Fair:
A. Location: Micronesia Mall
B. Time: 10AM -2PM, all displays ready by 9AM for fire inspection
C. Table Displays: send out list to all members to review for additions
D. Other events i.e. raffle, performances: Super-friends Show Live 10:30-11:30, they to MC and introduce/ highlight displays, 12-1:00 performances (possible performers: Talent Box, singer with an ASL interpretation, Nicole Leon Guerrero, UOG singers, Joe Andersen & mentor- guitar)

III. Miscellaneous
A. Timelines
   1. Venue Booking (w/ Westin Oct.26)
   2. Invites to vendors for fair displays: Jan.9, deadline to respond by Feb.3
   3. Advertisements: to commence week of Feb.13, combined fair & conference ads
   4. Registration for Conference: done at Fair and by taking calls/ emails through GSAT, closed by March 13. Have flyers to hand out at Fair
B. Collaborators/ Co-sponsors: Tri-Agency, write letter to DOL & AHRD Directors

Next Meeting set for November 8, 2011 from 10-12PM at GSAT.