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| (X) Lisa Ogo, Chairperson  | (X) Roy Rosario | (X) Carla Torres (GSAT) |
| ( ) Evelyn Duenas, Vice-Chairperson | ( ) Bill Fuppul | (X) Michelle Cruz (GLSC) |
| (X) Josephine Cortez, Secretary  | (X) Rudy Ignacio | (X) Dawn Maka (GCIL) |
| (X) Vedalema Valencio, Member At Large | (X) Steve Fuppul | (X) Rosanne Ada (GDDC) |
| (X) Lou Mesa, Member At Large | (X) Velmarie Valencia | (X) Kay Toves (DVR/ DISID) |
| (X) Barbara Johnson, Member-at-Large | (X) Margaret Lubuag | ( ) Terese Crisostomo (GDOE) |
| ( ) Tavita Faasuamalie |  | ( ) Carina Raguinda (AHRD/ WIA)  |
|  |  | (X) Kirsten Bamba (Interpreter) |

**Minutes**

1. **Call to Order / Introductions**

The meeting was called order at 3:38 p.m. Attendance is noted above.

1. **Review & Approval of Minutes**

The Council reviewed the minutes from the October 22, 2013 meeting.

Correction: Old Business #3, remove indication that Lou Mesa has class.

A motion to approve the minutes for October 22, 2013 with corrections was made/seconded (J. Cortez / R. Ignacio)

1. **Reports**
	1. **Conference/ Fair Committee Report (packet disseminated)**
		1. **The 20th Annual GSAT Fair**

Confirmed for March 1st at the Micronesia Mall from 10-2PM.

Fair Events:

* GCC ASL class signing songs
* Roy Rosario & Andrew Tydingco – white cane demonstration
* Dedicated appointment section for employment (not confirmed)
* Live radio broadcast (not confirmed)

Timeline

* January 24: Send out Fair invites to Service providers and agencies via email and fax
* February 1: vendor registrations due
* February 23 and February 27: PDN and Marianas Variety print advertisements. GDDC has agreed to pay one print ad (Marianas Variety.) If there are any other agencies, organizations that can help sponsor advertisements, let Carla know.
	+ 1. **Wheelchair Clinic (draft agenda disseminated)**

Scheduled for March 27 at the Westin Resort (tentative). Targeting between 50-75 participants, invite only. Priority is given to wheelchair users and direct service providers working with people with wheelchairs, the procurement of wheelchairs or funding. Currently working on bringing in a seating mobility specialist, certified through RESNA to facilitate. GSAT will send out invite letters February 25th, post flyers from March 3 – 7, and registration will be due on March 20th.

* + 1. **20th Annual Conference (Draft agenda disseminated)**

This conference is going to be more of a celebration than the typical skills training format. Looking at how assistive technology and advocacy has evolved over the last 20 years.

**Closed Captioning:** main screen will project the powerpoint and the two side screens will project the remote captioning. These services are from off island via the internet and costs $100/ hour plus additional fees. The committee talked about ways to get GHRA, Rotary, Chamber, and some other places to sponsor the remote captioning.

**Museum:** gallery of old assistive technology devices using shadow boxes, stands, or peg board. AT would be displayed with timeline and information. Will be outside depending on where the venue is going to be

**Historical AT Community Members:** Leonisa Untalan, the first Guamanian with a disability to get a Master’s degree and Tom Rakbone, designated by the Navy to start the Guam Rehabilitation workshop center who later became the Voc. Rehab consultant. Carla proposed to do some research into these people, and incorporate them into the celebration.

**Video Montage:** GSAT for the past 20 years, interviews with Ben Servino and Mike Terlaje. Lou Mesa has pictures of GSAT events if needed.

**DOE:** Carla received confirmation of participation from Therese Crisostomo, the new GDOE designated representative. Hopes to showcase the difference between the student 20 years ago and what their AT and services were, versus today.

**Council Recognition:** Lou suggested to show photos of the council back then to recognize those members. She also suggested identifying the GSAT Advisory tables differently from all the other tables, and a t-shirt for the Advisory Board members. Carla responded that funding would be an issue unless we find sponsors. Michelle Nicole Cruz recommended we could ask Council members for donations. Lou suggested asking Westin.

**Venue Procurement Issue:** The same justification letter written up every year got kicked back, so a questionnaire with 10 questions on accessibility was sent to potential vendors. They have to say yes to all 10 questions. That just helps with the documentation and gets them to think about their facilities.

**Theme:** The committee agreed on the evolution theme, they suggest the following for the Conference theme:

The Evolution of AT: 20 Years of Making it Happen

Lou suggested:

The Evolution of AT: 20 Years of Progress

The Council voted on the two choices above. The Council approved “The Evolution of AT: 20 Years of Making it Happen” with a majority of the vote.

**Flyer Dissemination:** If council members have any special relationships with groups or organizations like the DHH community, help disseminate the information with those particular groups.

* 1. **Quarterly Report (disseminated)**

October 1st to December 31st 2013

1. **Old Business**
	1. **Website Launch**

Carla displayed the new GSAT website; there isn’t a built in screen reader, but usually those programs run in conjunction with the computer.

* 1. **Updates to House 20**

All the renovations are done. All the equipment in House 19 will move to House 20 but will not be locked up like it is at House 19.

1. **New Product Demo: Reminder Rosie - voice-activated alarm**
2. **Open Discussion/ Announcements**
	1. **DD Awareness Month Events**
* March 2nd at 9:30 a.m.: Mass at the Cathedral
* March 3rd at 11 a.m.: Proclamation signing at the Governor’s Office
* March 4th: Superfriends talk show will talk about the DD Awareness month
* March 7th: GDDC is planning an open house and would like the partners to be there in helping to set up table displays on March 7.
* March 12th, 11 am – 2 pm: General Membership meeting at Holiday Resort
* March 21st, 6 – 8 p.m.: Chromosome 21. March 21 is Down Syndrome day at Agana Shopping Center
* March 29th, 10 a.m. – 4 p.m.: last Saturday of the month, DDC is going to be hosting the Family Picnic at Adelup Beach Park. They’re looking for donations for food and volunteers to help with cleanup. If interested, see Carla or Mrs. Ada. The ad hoc is meeting one more time on the 22nd. Finalizing things and disseminating shortly after that
	1. **Autism Awareness Fair**

Saturday, April 5th at Agana Shopping Center from 10:00 a.m.-2:00 p.m. April 1st is the proclamation signing (tentative). Lou is no longer chair; it will be Ana Marie Cruz and Gloria Walker. Carla asked if she could get a copy of the clay animation commercial Clinton made with the carwash.

* 1. **Self Advocates in Action (SinA) General Membership meeting**

January 25th, from 9:00 a.m. to 11:00 a.m. at the Asan Community Center. Elections will be held; members need to pay their dues, then you’ll be able to vote. Light refreshments are accepted. For more information, call Lisa at 734-3465 or Lyn at 685-7807.

Lou asked if SinA has a specific day of the month that it has its meetings, this is the second time to conflict with ACT meeting date. Lisa will discuss it further with Lyn.

1. **Adjournment**

The meeting was adjourned at 5:05PM

Next general membership meeting: April 15, 2014.