

**Guam System for Assistive Technology (GSAT)  
Conference & Fair Planning Committee Meeting  
Tuesday, January 12, 2016 ; 2:00PM – 3:30PM**

**MINUTES**

**Present were:** Rudy Ignacio, Vice Chairperson; Lou Mesa, Member at Large; Lisa Ogo, Member at Large; Roy Rosario, Member at Large; Josephine Cortez, Member; Carla Torres, GSAT program coordinator; Raymond Sayas, GDDC; Jack Larimer, GDOE; Ben Servino, DISID/DVR/DSS; Jennifer Vicente, GLSC-DLC; Karen Taitano Primacio, GDOL AJC; Monika Duenas, ASL Interpreter (Barbara Johnson called to inform the committee she would not be able to make it due to car trouble.)

*Meeting called to order at 2:05 p.m.*

**I. Review/ Approval of minutes**

Rudy made a motion to approve the minutes, Ben Servino seconded. All in favor.  
Approved by acclamation

**II. Conference**

**A. Date.** The proposed Conference date was March 11. However, the only available Saturday to hold the fair at the mall was March 19. Conference has to work around this date and the 11<sup>th</sup> would be too close. Also the Women's Veterans' Conference is set for March 11 already and GSAT would like to be a part of that. March 4 is selected for the Conference based on the above reasons and hotel availability.

**B. Location.** Pacific Star Hotel selected based on availability and cost.

**C. Co-sponsorship** – Guam Legal Services-Disability Law Center has committed \$1000.00 for the facility rental. Cost of Pacific Star is \$5500.00. GSAT's budget was \$5,000. GSAT is spending \$4500 for the facility rental leaving \$500.00 remaining which could be allocated to other conference costs, i.e. advertising, captioning, etc. GSAT didn't have advertising money this fiscal year. Raymond said GDDC is confirmed to support for 1 PDN ad. DISID/DVR/DSS has also agreed to sponsor 1 print advertisement (up to \$1,000). Lisa suggested doing a Public Service Announcement through radio stations to capture different audiences, i.e. Sorenson. Carla shares that she's been invited on the Women in Business radio show and plans on doing a Kuam in the Mix , to feature the new demo center and also advertise the Conference and Fair.

**D. Agenda** Carla presented to the council a draft agenda based on the previous committee meeting discussion. Keynote Speaker? Maria Pineda last year highlighted

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the various resources in the community which you often have to access. Ben Servino said that an MOU has been worked out for the DISID computer center and AmeriCorps collaboration. This can be included in the agenda. DISID DVR and DOL AJC are partners in the WIOA, so it can be a shared presentation. Ben Servino identified 45 minutes for the presentation. Ben would like to see GRTA and their new accessible vans on the agenda too. Carla suggested showing disability related commercials throughout the conference, perhaps as a transition between presentations, for entertainment and disability awareness. She wants to ensure captioning is good and figure out the narrative part for individuals who are blind and low vision. Carla shows the various YouTube commercial videos to the council. Carla requested input from the Council members... will people will take offense? Lisa doesn't think so and shares that you have to joke about it every now and then cause you have to live with it. Carla said anybody who is not accustomed to working with Individuals with Disabilities may experience awkwardness or the uncertainty of how to handle the situation. Showing these short videos can be a teaching opportunity too and through humor. Jack Larimer shares that when we watch the commercials, people without disability will become more comfortable around individuals with disabilities. Carla proposed that, since DISID/DVR and GDDC does sensitivity training and ADA stuff they can help facilitate the intro and short discussion after the commercials to highlight the main things on what not to do. Raymond Sayas said he'll get feedback from Marie Libria. Ben Servino expressed that it's appropriate, but suggested videos with American English speaking as opposed to the British/Australian accents. Carla welcomes Lisa's suggestion on having council members read the GSAT mission and vision statement in lieu of a keynote speaker. Karen Taitano Primacio suggested a panel with all GSAT Advisory council members. They can talk about how they promote and protect access in their roles. Carla will work with presenters as time approaches, in terms of how much time, who's going to be speaking, outline of the presentations and what's needed.

- E. Theme/ Title.** Carla proposed a transition in general theme. Carla describes transition as change in general. Transition is moving from one environment to another, i.e. school to work, getting students from school to work and promoting and protecting their Access to AT could be a focus. Furthermore states that adding

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11 of the buses from GRTA all equipped with lifts is a good transition for transit in the direction of servicing people with disabilities.

**Theme Ideas**

1. Changes in our World
  2. Adapting to Changes
  3. Adapting to Transition
  4. Life in Motion
  5. Promoting transition access through AT
  6. Promoting and Protecting Access to Assistive Technology
  7. My Strengths and Success through Transition
  8. Empowerment through Transitions
  9. Technology and Transitioning
  10. Using technology to promote Transition
  11. Promoting and Protecting Access to Assistive Technology while in Transition
- Lisa likes Ben's idea, it's self-explanatory. Carla states that 5% of GSAT grant requires that it be spent on Transition, either in Training or Technical Assistance. Carla likes the phrase "Promoting and Protecting."

**III. Fair**

**A. Date** - March 19; 10-2PM at the Micronesia Mall Center Court

**B. Vendor Invite List** (Disseminated to the Council) 115 agencies on the compressed list provided. Carla states that the invite list is sent to almost 300 individuals, broken down by schools and specific divisions and programs within the various departments and agencies. She adds that GSAT has experienced that sharing with the department heads guarantees that it is given to all the divisions within. Carla asked the Council to share if there are any additions or oppositions to the list. Karen Taitano Primacio mentioned that the Department of Labor is now streamlined with fewer divisions and division heads. Karen will send DOL contact updates. Carla informs the council to keep in mind the relevancy of the display and adds that it is an Assistive Technology Fair; however it is extended to all types of services that benefit individuals with disabilities and their families but really should be kept to that.

**C. Entertainment.** Limit to half an hour. GCC ASL classes will do sign songs and "Happy hands" will set up a booth to do signed stories.

**IV. Timeline for Conference & Fair**

**1. Invitations -**

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- 2. Advertising** - Carla proposed 1 Ad to advertise both events 2 weeks prior to the conference . 1st PDN Ad proposed to run on Feb 18 (paid by DISID) to advertise both events. Rudy makes a motion and Josie 2nds. All in favor. 2nd Ad for the Fair proposed to run on March 13, 2016 (paid byGDDC). Roy Rosario makes a motion to run the Ad then, Rudy 2nds the motion. All in favor. The ads will be prepared camera ready and will be sent to Ben Servino and Raymond Sayas. Jack offered to place the Ad on the GDOE website. GSAT will send the 11x17 posters to agencies and attach the flyer and conference on the email invite. Jack Larimer and Nichol Napoleon can help disseminate to the schools.
- 3. Registration.** Conference Registration will open from February 18, and end February 29, first come first serve. GSAT automatically registers the council and verifies with the individual if attending. If capacity is reached before February 29, then we close registration at that point. Onsite registration is only done when seats are still available. Fair vendor registration open February 18 to March 11.

Carla will talk with Sherolyn Guerrero (CEDDERS media development) for graphic ideas. Carla asked Ben if providing the ad a week before the proposed run gives ample time, Ben says yes. Jennifer asked to email the theme choices and agenda so they can think about it. She will talk with staff attorneys to present on related advocacy cases. Next committee meeting set for Feb.9, 2-3:30PM.

Meeting adjourned at 3:20pm