



**University of Guam CEDDERS—Guam System for Assistive Technology**  
**Advisory Council General Membership Meeting**  
Wednesday, July 31, 2019; 3:30PM-5:00PM • House 19, Dean’s Circle, UOG

**Attendance**

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|---------------------------------------|-----------------------------------|
| ( ) Evelyn Duenas, Chairperson        | (X) Leah Abelon, GSAT             |
| (X) Lourdes Ann Mesa, Secretary       | (X) Carol Cabiles, GLSC-DLC       |
| (X) Josephine Cortez, Member at large | (X) Jermaine ALerta, GDDC         |
| ( ) Tom Manglona, Member at Large     | (X) Phylliss Leon Guerrero, DISID |
| ( ) Dawn Maka, Member at Large        | (X) Phyllis Topasna, AJC, GDOL    |
| ( ) Rosemarie Palop                   | ( ) Nichol Napoleon, GDOE         |

Guest Attendees: Raymond Sayas (GDDC) for Jermaine Alerta; Carl Sanchez (DISID) for Phylliss Leon Guerrero; Marie Wusstig, Guam CEDDERS

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**Minutes**

**I. Call to Order / Introductions**

The meeting is called to order at 3:38pm. Due to not having enough members present to meet quorum, this meeting is being held for discussion purposes only. Introductions go around the room

**II. Review and Approval of General Membership Minutes: October 23, 2018**

A total of 2 General Membership minutes will need to be reviewed during the next meeting where quorum is met. The approval of minutes will be tabled for the next meeting with enough voting members present to make a motion.

**III. Old Business**

**A. Recruitment of New Members for the Council**

Recruitment of individuals with disabilities can be quite difficult. Carol (GLS-DLC) says she will call a family she knows to see if they are interested in having their son join the council. He recently graduated high school. New strategic ideas are encouraged to recruit members and reach more people. Incentives for members were suggested, such as bus passes or gas cards for the executive members only. Advice for recruitment was to include pamphlets that show the benefits of joining the Advisory council for outreach events. Carol Cabiles also suggests having device demonstrations at 2 out of the 4

quarterly meetings every fiscal year to provide opportunity for the agency representatives to learn about the devices and relay that information back to their clients

#### **IV. Reports**

##### **A. Quarterly Report (April 1 to June 30, 2019)**

GSAT had one Akudi Loan application that was approved by the Loan Review committee; however, the applicant denied the loan funds. No loan applications have been submitted for this quarter, but there have been an increase in the loan inquiries – 4 Total, 2 Goal-AT and 2 Telework.

The reutilization program had a lot of activity lately with 11 activities for items such as the quad cane, magnifying sheets, ice trays, shower chair, door knob level, iBill money readers, toilet safety frame, and a rollator. These open-ended loans have saved our client an estimate of about \$600.00.

Short-term loan program activity totals to 16 device loans. 15 Device demonstrations were conducted during the quarter. Information and assistance by requesting for information on AT services and referrals, and funding total to 62. GSAT participated in 1 technical assistance activity. A total of 502 individuals were reached through public awareness events. Only 1 training activity was conducted during this quarter.

##### **B. State Plan Workgroup Committee Report**

The state plan for 2018-2020 was supposed to be renewed in June, however it has not been update to current date due to the grantor putting the renewal on hold until the new website template is accessible and functional. To current day there is still no word on the completion of this update. However, the committee met on May 15, 2019 and May 25, 2019 to discuss the state plan updates. The updates for the state plan can be found in the minutes from the State Plan Workgroup Committee Meeting.

The ability to use social media (Facebook) has been approved by Heidi. Lou Mesa requests for Heidi's response to the state plan recommendations in writing from Leah.

The request for GSAT to pay for specialists and certified professionals was denied due to funding. An alternative would be to collaborate with other agencies. Changing the verbiage of the short-term loan liability form to include improper use and negligence has been approved, however would need to be reviewed by legal counsel.

**V. New Business**

**A. Equipment Purchases**

**B. Information and Communication Technology and Transition Training Workgroup Planning Committee**

Trainings to be discussed and planned are Website Accessibility trainings and Transition trainings. The committee sign-up sheet will be tabled to the next meeting.

**VI. Open Discussions / Announcements**

**A.** GDDC General Membership Meeting: September 11, 2019

**B.** GLSC Input Session: Sept 12, 2019 at the Westin, 9am-12pm

**C.** GLSC Director, Hank Parker, will be retiring in September

**D.** SRC General Membership Meeting: Sept 19 Governor's Complex Conference Room (Adelup), 9:30am-11:30am

**E.** October 2019 - NDEAM: "The Right Talent, Right Now" DISID Director is requesting for all agencies to collaborate in planning the conference

**VII. Adjournment**

The meeting is adjourned at 5:22pm. The next meeting will be held on October 22, 2019.